|  |  |  |  |
| --- | --- | --- | --- |
| A black and white logo  Description automatically generated |  |  | **Your Company** |
|  |  | 12 Example Avenue |
|  |  | City |
|  |  |  | AB1 2CD |
|  |  |  | Email |
|  |  |  | Phone |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To** |  |  |  |  |
| Client Name |  |  |  |  |
| 12 Example Avenue |  |  | Invoice No | INV-0001 |
| City |  |  | Issue Date | 01.01.2024 |
| AB1 2CD |  |  | Due Date | 15.01.2024 |
| Country |  |  | Delivery Date | 29.01.2024 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Quantity** | **Unit Price** | **Amount** |
| Item | 1 | 10,00 | £10,00 |
| Item | 2 | 10,00 | £20,00 |
| Item | 2 | 10,00 | £20,00 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Details** |  | **Subtotal** | **£50,00** |
| Bank/Sort Code / 123456 |  | VAT (20%) | £10,00 |
| Account Number / 12345678 |  | Shipping | £5,00 |
| Payment Reference / Customer 001 |  | Discount | -£5,00 |
| **Thank your paying within 7 days!** |  | **Total** | **£60,00** |